



EAST CENTRAL REGIONAL DEVELOPMENT COMMISSION

August 26, 2024
100 Park Street South
Mora, MN 55051

Commission Members Present:

Tom Anderson – Isanti Co. Townships
Dave Dillan – Mille Lacs Co. Municipalities
Alan Duff – Isanti Co. Commissioner
Jack Edmonds – Mille Lacs Co. Public Interest
Bruce Fitzwater – Chisago Co. Townships
Shelly Johnson – Southern School Boards
Scott Moe - Northern School Boards
Ben Montzka- Chisago Co. Commissioner
Dave Patenaude -Kanabec Co. Townships
Genny Reynolds – Mille Lacs Co. Commissioner
Peter Ripka – Kanabec Co. Commissioner
Kevin Schieber - City of North Branch
Brent Switzer – Pine Co. Municipalities
Sara Treiber – Kanabec Co. Public Interest
JJ Waldhalm, Pine Co. Commissioner
Dave Waldoch – Chisago Co. Municipalities
Glen Williamson-Pine Co. Townships

Commission Members Absent:

Nate George – Isanti Co. Municipalities
Robert Hoefert, Mille Lacs Co. Townships
Jeannette Kester - Pine Co. Public Interest

Staff Present:

Bob Voss - Executive Director
Nicole Klosner, Regional Dev. & Grant Specialist
Karen Onan, RTCC
Darcy Rylander – Finance Director
Trish Rydlund - Office Manager
Penny Simonsen – Transportation Planner
Jordan Zeller – Economic Development Planner

- A. **WELCOME:** Chairman Montzka called the meeting of the East Central Regional Development Commission to order at 7:00 p.m. The Pledge of Allegiance was recited.
- B. **AGENDA APPROVAL:** Moe moved to approve the agenda as presented. Duff seconded - motion carried.
- C. **MINUTES APPROVAL:** Ripka moved to approve the minutes of the June 24, 2024 annual meeting. Waldoch seconded- motion carried.
- D. **EXECUTIVE DIRECTOR'S REPORT:** Executive Director Voss brought before the Commission the following items:
 1. Revolving Loan Fund (RLF) Board Appointments: Two open RLF board seats were brought for approval. One representing Mille Lacs County, J.T. Johnson, and one representing Kanabec County, Kirsten Faurie. Motioned by Waldhalm to appoint J.T. Johnson and Kirsten Faurie to the RLF Board. Moe seconded – motion carried.
 2. Revolving Loan Fund (RLF) Annual Certification: Voss brought forth the annual RLF Plan Certification Resolution. The resolution states the RLF plan is consistent with and supportive of the area's current economic development strategies; that the RLF is being operated in accordance with the policies and procedures contained in the RLF plan; and that the loan portfolio meets the standards contained therein. Duff moved to approve the RLF Annual Loan Certification Resolution. Dillan seconded – motion carried.
 3. ECRDC Building Painting: Two quotes were received to prepare and repaint the ECRDC office building including materials. One received from Scott Mund of Whistler Painting LLC for \$7,875 and the other from Greg Crandall of A-Brite Future Painting for \$5,270. Waldoch moved to approve A-Brite Painting's quote of \$5,270. Ripka seconded – motion carried.

- E. **TREASURERS REPORT:** The Board reviewed the June and July 2024 Treasurer's report. Moe moved to accept the Treasurer's Report to include the checks written #11897 through #11947 along with ACH payments for June 1 through July 31, 2024. Williamson seconded - motion carried. General Journals were reviewed and approved for the period June 1 through July 31, 2024.
- F. **ORIENTATION:** The balance of the meeting was allocated to providing an orientation of the Commission including the ECRDC's history, funding, programs, etc. The intent was to be an orientation for newer members but also a refresher for longer serving members. A PowerPoint® presentation summarizing the information was provided to members in advance.
- G. **ADJOURNMENT:** Chairman Montzka announced the next meeting will be October 28, 2024, at the ECRDC offices. Waldhalm moved to adjourn the meeting at 7:40 p.m. Moe seconded- motion carried.



Robert L. Voss, Executive Director



Ben Montzka, Chairman